



Year Three: Bachelor of Applied Management Assessment of Prior Learning Pathway

This sheet aims to answer some of your questions about being facilitated and assessed by APL (Assessment of Prior Learning) for Year Three of the Bachelor of Applied Management (BAppMgt) programme.

WHAT IS THE BACHELOR OF APPLIED MANAGEMENT?

The BAppMgt is a three-year degree programme at Otago Polytechnic. The programme focuses on the operational, managerial and strategic skills required of business leaders. Graduates have a wide range of core business skills and deeper, specialised knowledge in one of fourteen majors:

- Accounting
- Business Information Systems
- Business Transformation and Change
- Event Management
- Food and Beverage Management
- Hotel Management
- Human Resource Management
- Innovation and Entrepreneurship
- Operations and Production Management
- Project Management
- Sales and Marketing
- Sport Management
- Strategic Management
- Tourism Management

WHAT IS ASSESSMENT OF PRIOR LEARNING (APL)?

APL is an innovative approach to the award of this degree and is acknowledged internationally as a way of recognising the experience and knowledge you have gained through your lifetime. Through APL you are encouraged to identify, express, demonstrate and reflect on the knowledge and skills you have developed both from your work and any other relevant learning experiences.

WHAT DO I HAVE TO DO?

The APL process has two parts: facilitated preparation and presentation for assessment.

1. Facilitated Preparation:

The aim of the facilitated preparation is to help you explore your key experiences around significant projects or opportunities and recognise the skills, knowledge and deeper principles you have developed through these experiences.

You work with a facilitator, face-to-face and/or at a distance, and sometimes also in group workshops, to develop a presentation which will demonstrate that you have strong professional competencies within robust theoretical and practical frameworks that relate to the major you are seeking.

These expectations of graduates include the ability to:

- Apply specialised technical knowledge and skills to a specific business field, along with abilities for adapting and/or generalising these to other business fields
- Apply a broad range of generic business skills, principles and practices, including safety in the working environment, and be able to mentor and motivate others in such application
- Employ creative skills and apply them in an organised approach to problem solving
- Display well-developed critical thinking capabilities, including analysing, evaluating and critically reflecting on information, decisions and behaviour. These abilities also enable strategic thinking and adaptability in a constantly changing global environment

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- Recognise, adopt and where necessary, instil in others the proper ethical dimensions inherent in business decision making having particular regard for issues of social responsibility and sustainable practice
- Exercise self direction and adopt independent working practices, and an ability to foster these in others
- Accept responsibility for the quality of your own work outcomes, and where applicable, for the quality of others' work outcomes
- Apply independent learning skills that encourage the regular accessing of new knowledge and information
- Use effective communication and well-developed inter-personal skills, and have an ability to foster these in others
- Initiate, inspire, guide, supervise, and reward the work of others
- Work effectively in group situations, as a leader or a follower, as appropriate
- Adapt to, and work effectively in, diverse cultural contexts and work environments, encouraging others to do likewise
- Use technology and communication systems effectively
- Understand of the relevance of the Treaty of Waitangi to applied management in New Zealand/Aotearoa.

Facilitation and workshops also give you an opportunity to have your work critiqued. You and your facilitator will decide when you are ready to present for assessment.

2. Presentation for Assessment:

You will present to an assessment panel made up of representatives from senior School of Applied Business staff members, senior academic leaders, and highly experienced business managers who have APL training.

We allow four hours for this process, including time for the assessors to confer, ask you questions, receive your responses, and give you feedback that either confirms that you have gained the degree, or states that there are further areas of taught learning which you need to complete the degree.

FEE:

Available on application.

ENDORSEMENTS:

Please go to the following link to read about James Lovelock and Deb Sutton's APL experiences: <http://www.otagopolytechnic.ac.nz/schools-departments/prior-learning-capl/good-news-stories.html>

Phil Ker – Chief Executive, Otago Polytechnic

'Qualifications are not everything, but they are a public affirmation of the skills and knowledge which a person has acquired, and they often open doors to career opportunities which would otherwise remain closed. I recommend the APL process as a valid way to get the recognition you deserve.'



FOR MORE INFORMATION:

If you still have questions, please talk to Capable NZ (details following), or your Capable NZ facilitator (if you have already been accepted into this process).

Phone: 0800 762 786 ext 8560

Email: info@capablenz.co.nz

www.otagopolytechnic.ac.nz/schools-departments/prior-learning-capl.html

*DISCLAIMER: While every effort is made to ensure that this sheet is accurate, Otago Polytechnic reserves the right to amend, alter or withdraw any of the contained information. Otago Polytechnic is accredited under the provisions of the Education Act 1989 to provide this programme. Otago Polytechnic gained "Quality Assured" status in 2003 when the quality management systems were accredited by ITP Quality. This status has been confirmed and maintained following subsequent biennial external audits.

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